

How did you hear about the property that you are applying for?		  		Rental Application			
Residence Applying For: 		306 E Broadway St, Suite 2 Mt Pleasant, MI 48858 Phone: 989-779-9886 Text: 989-941-6339 www.partloproperty.com				Office Use Only Received by: _____ Received on: _____ Paid: Cash _____ # _____	
Desired Move-In Date: 							
<i>PPM reserves the right to review/approve any application regardless of what order the applications were received. ALL FIELDS REQUIRED.</i>							
APPLICANT INFORMATION							
FIRST NAME		MIDDLE INITIAL		LAST NAME			
PHONE NUMBER		EMAIL ADDRESS		DATE OF BIRTH			
SOCIAL SECURITY NUMBER		VEHICLE MAKE & MODEL		VEHICLE LICENSE PLATE NO			
CURRENT STREET ADDRESS		CITY		STATE		ZIP	
LENGTH OF RESIDENCY		REASON FOR MOVING					
LANDLORD NAME		LANDLORD PHONE & EMAIL ADDRESS					
PREVIOUS STREET ADDRESS		CITY		STATE		ZIP	
LENGTH OF RESIDENCY		REASON FOR MOVING					
LANDLORD NAME		LANDLORD PHONE & EMAIL ADDRESS					
SOURCE OF INCOME: EMPLOYMENT, AWARD LETTERS, CHILD SUPPORT, ETC.							
☐ Full-time ☐ Part-Time ☐ Retired ☐ Student ☐ Self-Employed ☐ Unemployed							
EMPLOYER NAME & ADDRESS		CITY		STATE		ZIP	
EMPLOYER PHONE		SUPERVISOR NAME & TITLE		SUPERVISOR PHONE/EMAIL			
YOUR POSITION/TITLE		MONTHLY INCOME		PROOF OF INCOME IS REQUIRED, DETAILS ON PG 2 IN APPLICATION AGREEMENT.			
EMERGENCY CONTACT							
NAME & RELATION				PHONE			
ADDRESS		CITY		STATE		ZIP	
ADDITIONAL INFORMATION							
LIST ALL NAMES AND AGES OF ADDITIONAL OCCUPANTS:							
HAVE YOU EVER BEEN ASKED TO MOVE OUT OF A RESIDENCE?		HAVE YOU OR ANY MEMBER OF YOUR HOUSEHOLD BEEN CONVICTED OF A FELONY?		HAVE YOU EVER FILED BANKRUPTCY?			
HAVE YOU EVER BEEN PARTY TO AN EVICTION?		DO YOU CURRENTLY HAVE RENTERS INSURANCE?		HAVE YOU EVER HAD ANY COLLECTIONS?			
ARE YOU A REGISTERED SEX OFFENDER?		DO YOU HAVE ANY PETS/SUPPORT ANIMALS? <i>Number & Type</i>		DO YOU HAVE A WATER BED?			

Rental Application Agreement

FAIR HOUSING COMMITMENT

Partlo Property Management adheres strictly to all requirements of the Fair Housing laws. We are an equal housing opportunity provider. We do not discriminate on the basis of race, color, religion, national origin, sex, disability, or familial status (presence of children under age of 18), marital status, or age. leasing@partloproperty.com

APPLICANT & APPLICANT FEES

Each person 18 years of age or older must complete and sign a separate, or dual application.

A non-refundable application fee must accompany each application. Without this fee, your application is considered incomplete and will not be processed. Petscreening is required for all applicants, regardless of whether you own a pet, assistance animal, or no animal or at all. \$60.00 single application fee (non-refundable) \$80.00 dual applicant (non-refundable) Without this fee, your application is considered incomplete and will not be processed.

CREDIT, BACKGROUND, AND INCOME CRITERIA

A credit report will be obtained for each applicant. A background check will be obtained for each applicant. All applicants may be required to provide proof of income such as: paystubs, award letters, child support, housing voucher, spousal support, etc. Self-employed applicants may be required to provide proof of income such as: recent tax return, bank statements, etc. Please email all proof of income to leasing@partloproperty.com. If proof of income is requested, your application may be considered incomplete and may not be processed and/or denied. Unverifiable sources of income will NOT be considered.

PETS POLICY

Petscreening is required for all applicants, regardless of whether you own a pet, assistance animal or no animal at all. All pets and assistance animals must be registered with the PPM petscreening portal: <https://partloproperty.petscreening.com/>. Your application will be considered incomplete until a Petscreening profile is complete for each pet, assistance animal, or no animal at all. Breed restrictions may apply.

TERMS AND CONDITIONS

Applications will not be considered until all criteria has been met. Submitting an application and paying the non-refundable fee does not guarantee approval. Complete applications may take up to 5 business days to process, unless Partlo Property Management requires more information, or credit reporting agency requires a review of your credit history, in which case process may take longer. PPM will continue to advertise and consider all other applicants for the property until an application has been fully processed and approved by PPM, security deposit has been received, and a rental agreement has been signed.

DISCLOSURE & AUTHORIZATION

I hereby authorize Partlo Property Management, LLC (Owner) and any of its subsidiaries to contact any governmental agencies, present and past employers, landlords, schools, law enforcement agencies, and others, with regard to inquiries pertaining to my character, general reputation, personal characteristics and credit standings. I further understand and authorize Owner to obtain and use consumer report information relating to me, including, but not limited to, credit score, background check, and eviction check. The purpose of which is to establish that such characteristics would not adversely affect the physical environment, interfere with the health and safety of other residents or affect the financial stability of Owner and any assets managed by such.

Any false statement on the application may lead to the rejection of this application and/or immediate termination of the lease. Further, if conduct is discovered subsequently which would result in a "yes" response to any of the questions set forth above, even after the lease is signed, it is understood that the Owner may terminate the lease and proceed with eviction. Denied applications and approved applications that do not complete the move in process; will be held for 60 days after submission. After 60 days, the application and any submitted items provided by applicant will be destroyed.

INVESTIGATIONAL BACKGROUND SEARCH AUTHORIZATION

Partlo Property Management conducts applicant screening on persons applying to live in our managed properties, such screenings may include criminal background investigations. Prior to acceptance of an applicant, we may use an independent consumer reporting agency to search public records which may contain criminal background information regarding the applicant. Partlo Property Management will determine if the criminal background information pertains to the applicant and if the report indicates that one or more such felony and/or misdemeanor records were found. We will then compare the records to our established acceptance policies to determine whether or not the applicant may be accepted. If your application is declined based on the discovery of public records that indicate an unacceptable criminal background, you will be given the name, address, and telephone number of the consumer reporting agency that provided the criminal background report via email upon request. An applicant who is declined based on a criminal background may obtain a free copy of the report via email upon request and may initiate a reinvestigation to have any erroneous information contained in the report corrected. The consumer reporting agency will advise you of the procedures that you should follow in order to do so.

I, the undersigned Applicant, agree to the above terms and do hereby swear (or affirm) that the information supplied herein is true and complete, to the best of my knowledge and belief. By submitting your application, you agree to the terms stated above. Please sign your name below, thereby confirming that you have read and agree with all the above statements and have provided complete and accurate information. Applicant authorizes verification of references given and declares that the statements made in this application are true and correct and agrees that the landlord may terminate the contract entered into in reliance on any misstatement made in this application.

I understand that submitting my application and application fee does not guarantee my approval. I understand that my application will not be processed until the application fee has been paid via the application portal, or in office with cash, or money order. Partlo Property Management will contact applicants to inform of approval, denial, or to request more info via email within 5 business days.

Applicant Signature

Date